



GITXAALA NATION

PO Box 149 11 Ocean Drive Kitkatla, BC V0V 1C0 Phone 250.848.2214 Fax 250.848.2238

Job Posting

Sm'algyax Language Program Archive Technician

Are you excited about language revitalization? Are you interested in Gitxaala history?

The Culture and Language Department is looking for a part-time technician to support our language digitization project. The technician will work with the Heritage Research Manager and the Language Coordinator to digitize and upload language-focused materials into the Gitxaala archive.

Rate: \$18-24.00/hr depending on experience

Hours: 8 hours per week to March 31st, with opportunity to renew contract.

Roles and Responsibilities:

- Cataloguing and organizing materials
- Uploading materials into community archive
- Community engagement
- Working with Elders

Qualifications

- Strong organizational skills
- Familiarity with Gitxaala culture and history
- Working knowledge of Microsoft Word and Excel
- Can work independently and as part of a team
- Can work respectfully with Elders
- Experience in audio and video recording is an asset
- Flexibility in scheduling

Please apply with resumé by September 24, 2021 to Norman Ridley, Finance Assistant
financeassistant@gitxaalanation.com phone: 250-848-2214

Please direct any questions to Caroline Butler, Heritage Research Manager research@gitxaalanation.com
phone: 250-600-5754